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October 5, 2018

**Notice of Request for Proposals  
For 2019 Fireworks show  
To be held on July 4, 2019**

**SUBMISSION OF PROPOSALS**

Bid proposals must be sealed and hand delivered or mailed to the attention of the Riverdale City Recorder, at address 4600 S. Weber River Dr., Riverdale, UT 84405.

**BID DEADLINE**

All submissions must be received by 1:00 p.m. on October 17, 2018. All companies submitting proposals will be notified as to the selection. **No proposal will be considered that is not received prior to the above date and time.**

The official bid awarding is anticipated to occur during the Regular City Council Meeting on November 7, 2018 at 6:00 p.m.

**REQUIREMENTS**

The bid requirements are listed on the Riverdale City Website [www.riverdalecity.com](http://www.riverdalecity.com). For questions please contact the Riverdale City Fire Chief, Jared Sholly at (801) 394-7481

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In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

**Certificate of Posting**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice was posted within the Riverdale City limits on this 5<sup>th</sup> day of October 2018 at the Riverdale City Hall Noticing Board, and on the City website at <http://www.riverdalecity.com/>. This notice will be published in the newspaper, Standard Examiner, on Sunday, October 7, 2018.

Jackie Manning, Riverdale City Recorder

# Request for Proposal

Riverdale City is requesting Proposals for 2019 Fireworks Show to be held on July 4, 2019.

## PURPOSE

This request for proposal will stipulate conditions that a bidder must meet or exceed in order to enter into a contract with Riverdale City for the provision of Fireworks and Pyro-technician for the July 4, 2019 Old Glory Days Celebration.

## BIDDER REQUIREMENTS

1. Prior to submitting bid, bidder must make a site visit and meet with Rich Taylor, Community Services Director, and Jared Sholly, Fire Chief. The purpose of the site visit is to determine a safe location for the show, proper distances from crowd and buildings and proper sizing of shells to be used in the show. Show must meet all requirements of NFPA 1123.
2. Bidder must provide display liability insurance in the amount of \$5,000,000.00
3. Bidder must demonstrate experience by providing at least five references from customers where the customer's fireworks show was similar size.
4. Bidder must employ a qualified, Utah licensed Pyro-technician(s) with proper certifications and experience to do a show of this size.
5. Bidder must provide six salutes and tubes for the start of the morning parade (discharged by the fire department) in addition to a quality show with the following elements:
  - a. Opening Salvo
  - b. Main Show Body
  - c. Fake Finale
  - d. Grand Finale
  - e. Provide recommended show length
6. Show must contain an assortment of quality products of different colors and special effects with the **maximum** shell size of 2.5-inch diameter. Additionally, professional quality special effects cake products (1.4) for lower level viewing shall be used.
7. Budget for the show is \$17,000 and bidder must include a shell count and show must not contain more than sixty salutes.
8. Riverdale City may consider additional years to be added to contract based upon the performance of successful bidder for the July 4<sup>th</sup> Old Glory Days Fireworks Show.
9. Bidder shall provide a detailed production schedule to include: arrival, set up, clean up, safety procedures, etc.
10. Bidder shall provide a detailed site map locating: display site, fallout/safety zone, safety personnel and any other information bidder deems important.

## **SOURCES OF INFORMATION**

For questions regarding RFP requirements please contact Riverdale Fire Chief, Jared Sholly, (801) 394-7481.

## **SUBMISSION OF PROPOSALS**

Proposals must be submitted to the attention of the Riverdale City Recorder at address 4600 South Weber River Drive, Riverdale, UT 84405. All submissions must be sealed and received on or before 1:00 p.m. on October 17, 2018. **No proposal will be considered that is not received on or before the above listed time and date.**

Recommendations will be sent to the City Council for RFP selection by November 7, 2018.

## **RFP DATES**

October 7, 2018 - Publish RFP in newspaper, Riverdale website and mail out RFP to interested parties.

October 17, 2018 @ 1:00 p.m. - Proposals submission deadline.

November 7, 2018 - City Council considers awarding RFP.