



Administrative Offices  
4600 So. Weber River Drive  
Riverdale, Utah 84405

January 23, 2018

## **Notice of Request for Bid Proposals Regarding the purchase of food for lunch service at the Riverdale City Senior Center**

### **SUBMISSION OF PROPOSALS**

Bid proposals must be sealed and sent to the attention of the Riverdale City Recorder, at address 4600 S. Weber River Dr., Riverdale, UT 84405.

**All submissions must be received by 1:00 p.m. on February 13, 2018. .  
No proposal will be considered that is not received prior to the  
above date and time.**

The official bid awarding is anticipated to occur during the Regular City Council Meeting on February 20, 2018 at 6:00 p.m.

Please see below for the exact RFP/Bid Specifications.

For questions please contact Miranda Rizzi, Senior Program Specialist at (801) 621-6086

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In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

#### **Certificate of Posting**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice was posted on this 23<sup>rd</sup> day of January, 2018 at the following places: 1) Riverdale City Hall Noticing Board 2) Riverdale City Website [www.riverdalecity.com](http://www.riverdalecity.com), and 3) The Public Notice Website [www.utah.gov/pmn/index.html](http://www.utah.gov/pmn/index.html) This notice will be published in the newspaper, the Standard Examiner, on Monday, January 29, 2018.

Jackie Manning, City RecorderRiverdale City Recorder

# **Riverdale City Senior Center**

## **Request for Proposal: Food Purchase**

### PURPOSE

Lunch is served Monday - Friday to an average of 80 seniors each day. This request for proposal will stipulate conditions that a bidder must meet or exceed in order to be selected by Riverdale City for the provision of bulk food items served for lunch at the Senior Center.

### BID REQUIREMENTS

1. Bidder must be able to make a delivery at least once weekly at a regularly scheduled time. Bidder must disclose with their response proposal, any delivery costs, trip charges, or any other costs associated with delivery. The time can be scheduled with the Riverdale City Senior Program Specialist upon award of bid.
2. Bidder must provide Riverdale City the ability to order food on a weekly basis with either an in person visit or online ordering system.
3. Bidder must provide a price list that includes the current cost to us for the following items; these items are commonly purchased items for our lunch program. Weekly orders will vary and may or may not include some or all of these items. This list is used for comparison purposes only:

1. Ground Beef 81/19 frozen –Price per lb.

2. Turkey Pot Roast- Price per lb.

3. Roast Beef –Price per lb.

4. Chicken Breast- Price per lb.

5. Country Fried Steak case of 40/ 3.88oz

6. Cod Beer Battered 10lbs.

7. Pork Loin-Price per lb.

8. Salmon- Price per lb.

9. Vanilla Pudding 6/#10

10. Choc. Pudding powder mix 12/24oz

11. Tapioca Pudding 6/#10

12. Assorted Gelatin mix 12/4.5oz

13. Hamburger Bun 180 ct

14. Wheat Roll 240 ct
15. White Roll 240 ct
16. Paraboiled Rice- 50 lbs.
17. Flour- 50 lbs.
18. Sugar-50 lbs.
19. Cherry Pie Filling- 6/#10
20. Peaches-6/#10
21. Oranges-6/#10
22. Pears-6/#10
23. Green Beans 6/#10
24. Peas-Frozen
25. Carrots-Frozen
26. Tossed Salad- 4/5lbs.
27. Med. Gloves-
28. Milk-case
29. Choc. Milk-case

#### SUBMISSION OF PROPOSALS

Proposals must be submitted to the attention of Riverdale City Recorder at Riverdale City, 4600 S. Weber River Dr., Riverdale, UT 84405. All submissions must be received on February 13, 2018 by 1:00 p.m. **No proposal will be considered that is not received at, or prior to, the above time and date.** All companies submitting proposals will be notified as to the selection results.

**RIVERDALE CITY RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS, TO WAIVE ANY IRREGULARITIES IN THE PROPOSALS RECEIVED, AND TO ACCEPT THE PROPOSALS DEEMED MOST ADVANTAGEOUS TO THE BEST INTEREST OF THE CITY.**

#### SOURCES OF INFORMATION

For additional information please contact the Riverdale City Senior Program Specialist, Miranda Rizzi at (801) 621-6086.

RFP DATES

January 29, 2018 - RFP published in the Standard Examiner, Riverdale Website and mailed to interested parties.

February 13, 2018 at 1:00 p.m. - Submission deadline

February 20, 2018 at 6:00 p.m. - Anticipated bid awards during the City Council Meeting.