5:30 p.m. – Work Session (City Council Conference Room)
No motions or decisions will be considered during this session. Both meetings, the Work Session and Regular, are open to the public.

6:05 p.m. – Regular Council Meeting (Council Chambers)
A. Welcome & Roll Call
B. Pledge of Allegiance
C. Moment of Silence
D. Open Communications
   (This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)
E. Presentations and Reports
   1. Mayor’s Report
      a. Welcome New Councilmember
      b. Council Committee Assignment Reports
F. Consent Items
   1. Consideration to approve meeting minutes:
      December 19, 2017 City Council Work Session
      December 19, 2017 City Council Regular Session
G. Discretionary Items
H. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

Certificate of Posting
The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 22nd day of December, 2017 at the following locations: 1) Riverdale City Hall Noticing Board 2) Riverdale City website at http://www.riverdalecity.com/ 3) the Public Notice Website: http://www.utah.gov/pmn/index.html and 4) the Standard-Examiner via email.
Jackie Manning
City Recorder
Minutes of the Work Session of the Riverdale City Council held Tuesday, December 19, 2017, at 5:30 p.m., at the Civic Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council:
Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Gary E. Griffiths, Councilmember
Alan Arnold, Councilmember
Cody Hansen, Councilmember

City Employees:
Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Cody Cardon, Business Administrator
Jackie Manning, City Recorder

Visitors: None.

The City Council Work Session meeting began at 5:31 p.m. Mayor Searle welcomed all in attendance.

Open Communications:
Mayor Searle asked if there were any known open communications and Jackie Manning, the City Recorder, informed the Council there may be someone in the near future to propose/discuss an amendment to the vending cart/food cart ordinance.

Presentations and Reports:
Mayor Searle invited questions regarding the presentations and reports. Councilmember Hansen had questions pertaining to the Public Works Director's Report. Rodger Worthen, the City Administrator, encouraged Councilmember Hansen to ask Shawn Douglas during the regular meeting as he was not in attendance to this meeting.

Councilmember Mitchell had questions pertaining to the City Attorney’s Report, Steve Brooks, regarding the involvement in the recently closed business, Frankie’s. Mr. Brooks explained the work involved mandatory destruction of records as required by the law suit.

Mr. Worthen stated he wanted to submit an application for a RAMP grant for a pedestrian bridge to extend the trail across the river near the business, Johnny’s Dairy. He requested a consensus from the Council during the regular meeting to commit $50,000 of prop one funds/transportation monies for this application. The awards will be issued in April of 2018.

Councilmember Arnold wanted to ensure Ritter Drive was fully budgeted for before dedicating any funds to another project. Mr. Worthen confirmed this application would not impact funds for Ritter Drive.

There was a brief discussion regarding the advantage of having a pedestrian bridge with an emphasis on additional access points for residents who live in that area, as well as the Military Academy students using the trail for exercise.

Consent Items:
Mayor Searle invited any corrections or comments for the work session and regular meeting minutes for the City Council Meetings held on December 5, 2017. There were no requested changes.

Action Items:
Mayor Searle invited discussion regarding the first action item, public hearing and consideration of Resolution 2017-29, amending the Riverdale City budget for fiscal year 2017-2018. Mr. Worthen summarized the executive summary and invited questions. There were no questions regarding this item.

Mayor Searle invited discussion regarding the second action item, consideration of Change Order for the 2017 Roadway Crack Seal project, in the amount of $1,850.45. Mr. Worthen summarized the executive summary and invited questions. There were no questions regarding this item.

Mayor Searle invited discussion regarding the third action item, Consideration of Resolution 2017-30, Professional Services Agreement for cost of Geotechnical Study of slide area. Mr. Worthen summarized the executive summary and invited questions.

Mr. Worthen explained this study would help collect data to adequately evaluate the safety of the homes located on top of the hillside.

There was a brief discussion regarding services and funding from a NRCS (National Resource Conservation Service) grant, which could help with some of the landslide costs. Mr. Worthen discussed the application process with the NRCS.
There was a brief discussion regarding the landslide with an emphasis on public safety. Councilmember Griffiths asked City Staff to release information to the public regarding the geotechnical study as well as actions the City is taking to mitigate the impact of the landslide to help educate the public and diffuse the misinformation being discussed on social media.

Mr. Brooks re-emphasized private property issues and the limitations of City government.

**Discretionary Items:**
Councilmember Ellis stated the history book for Riverdale should be published next year, with an anticipated release date of July.

Mayor Searle discussed a meeting he attended at the State Capital building regarding sales tax for vehicle sales. He explained there were two ideas discussed: 1. Sales tax redistribution for vehicles allocated to the city in which the buyer lives and 2. One standard sales tax rate for all car dealerships; neither idea was favorable to the Utah State Tax Commission representative.

Mayor Searle discussed the increase cost in destruction of trash/waste and explained this could raise trash can rates in the near future.

**Adjournment:**
Having no further business to discuss the Council adjourned at 6:03 p.m. to convene into their Regular City Council Meeting.
Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, December 19, 2017, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:  
City Council:  
Norm Searle, Mayor  
Braden Mitchell, Councilmember  
Brent Ellis, Councilmember  
Gary E. Griffiths, Councilmember  
Alan Arnold, Councilmember  
Cody Hansen, Councilmember  

City Employees:  
Rodger Worthen, City Administrator  
Steve Brooks, City Attorney  
Cody Cardon, Business Administrator  
Scott Brenkman, Police Chief  
Rich Taylor, Community Services  
Jackie Manning, City Recorder  

Visitors:  
David Leahy  
Charles Kerkvliet  
Brayden Store  
Ann Stone  
Terry Stone  
Brooklynn Stone  
Megan Henstra

A. Welcome & Roll Call

The City Council meeting began at 6:05 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance

Mayor Searle invited Cody Cardon, the Business Administrator, to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes.

Charles Kerkvliet, a Riverdale Resident, wished all the City Councilmembers a Merry Christmas.

Dave Leahy, a Riverdale Resident, discussed the Veterans Memorial, and asked the City Council if they would consider a new tradition involving placing a wreath at the Veterans Memorial during the Christmas season.

E. Presentations and Reports

1. Mayors Report
   a. Recognition of out-going Councilmember Griffiths

   Mayor Searle recognized Councilmember Griffiths and his two terms, equating to 8 years of service. Mayor Searle discussed Councilmember Griffith’s hard work and dedication to the City and presented him with a gift of appreciation. Councilmember Ellis also expressed appreciation for Councilmember Griffiths and noted the experience and knowledge Councilmember Griffiths brought to the Council.

2. City Administration Report

   Rodger Worthen, the City Administrator, summarized the city administration report which includes department reports, staff anniversaries, staffing authorization plans, community development reports, and the treasurer's report.

   Mr. Worthen presented an award to City Employee, Chris Stone, for his 25 years of service. Various City Officials expressed appreciation for all of Chris Stone’s hard work, including Cody Cardon, the Business Administrator, Mayor Searle, Councilmember Arnold, as well as Dave Leahy with the Veteran’s Committee. Mr. Stone thanked the City staff and Councilmembers for their kind words.

3. Youth City Council Report
Megan Henstra, with the Riverdale City Youth Council, discussed all of the activities hosted by the Youth Council:

* Halloween Carnival, which included a haunted house and a pumpkin walk
* Christmas dinner at the Senior Center
* Easter Egg Hunt

Ms. Henstra felt each activity was well attended. Various members of the City Council thanked the Youth City Council for their dedication and hard work.

4. RAMP Application

Mr. Worthen summarized the memo which explained:

Mr. Worthen is currently preparing a 2018 RAMP grant application to Weber County to construct a pedestrian trail bridge across the Weber River connecting the Johnny’s Dairy Trail into the Weber River Pathway. The applications are due January 12, 2018. The City Engineer has estimated the project to cost approximately $289,000 to construct this trail feature.

Part of the RAMP application process is scored through commitment of outside funding sources to assist in the completion of the project. The project would “score” higher if the City commits some of the total cost. In speaking with Mark Benigni from Weber Pathways about the project, which he completely supports, he indicated supporting funds from “in-house” would helpful towards the cause and approval of the grant award.

Mr. Worthen cannot commit the City into future budgets via the grant application as of today. Budget authority is the Council’s; hence, the funds without consent of the City Council for future budgeting purposes needs to be brought forth and discussed accordingly. If the Council so chooses, we could entrust potential funding in future budgets if the 2017-2018 RAMP application is accepted by the County selection committee. Mr. Worthen proposed utilizing a portion of the City’s Prop One funding for this endeavor and requested input from the City Council.

There was a brief discussion regarding factors that are considered when applying for the grant, such as committing city funds, and the need for a vehicle bridge should future development validate the need.

There was a unanimous consensus among the City Council to move forward with Mr. Worthen’s proposal for the RAMP application to commit the City to $50,000 for the purpose of the pedestrian bridge.

F. Consent Items

1. Review of meeting minutes for the City Council Work Session and Regular Meeting minutes held on December 5, 2017.

Mayor Searle invited any corrections or comments for the City Council Work Session and Regular Meeting minutes held on December 5, 2017. No changes requested.

MOTION: Councilmember Mitchell moved to approve the consent items as proposed. Councilmember Ellis seconded the motion; all voted in favor.

G. Action Items


Rodger Worthen, the City Administrator, summarized the executive summary which explained:

In connection with recent geological hillside movements within the City’s boundaries and at the recommendation of the State Geologist the City is likely to undertake a formal study, contract with engineers and other professionals that are incidental to ascertain the safety of residents within the slide area. Additional safety measures may be required and in an effort to provide City Staff with the financial resources necessary to timely respond to these incidental developments with this geological event and to follow State Law we would like to propose an increase to the Capital Project Fund budget. Types of costs: utilities investigations, traffic control, geotechnical study, ongoing monitoring of the event, structural assessments, etc. Attachment “A” provides the detail associated with these amendments.

MOTION: Councilmember Arnold moved to open the public hearing. Councilmember Ellis seconded the motion; all voted in favor.

There were no comments made during the public hearing.
MOTION: Councilmember Arnold moved to close the public hearing. Councilmember Mitchell seconded the motion; all voted in favor.


Councilmember Arnold asked what the safeguards/parameters will be used when deciding how to use the money for the landslide. Mr. Worthen offered to present the expenditures to the City Council for approval. He emphasized the funds would be used for public safety response, (i.e. road blocks, geotechnical studies, etc.) Mr. Brooks emphasized these funds are for health and safety issues only, and not for private property use.

MOTION: Councilmember Arnold moved to approve Resolution 2017-29, amending the Riverdale City budget for fiscal year 2017-2018 as proposed in the packet. Councilmember Griffiths seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Ellis, Mitchell, Arnold, Hansen and Griffiths all voted in favor of Resolution 2017-29.

2. Consideration of Change Order for the 2017 Roadway Crack Seal project, in the amount of $1,850.45.

Shawn Douglas, the Public Works Director, summarized the executive summary which explained:

During the Crack Seal Project the Mitchell Farms subdivision was nearing completion. As such, this subdivision was added to the Crack Seal project, which allowed completion of preventive surface maintenance. A small section on 700 West was also added which allowed the public works department to extend the chip seal project from River Valley Drive to Riverdale Road. The additional work was completed and the change order amount was for $1,850.45. The amount previously approved for this project was $98,575.00. The completed project amount is $100,425.45. The amount is available in the current budget.

There were no questions regarding this item.

MOTION: Councilmember Hansen moved to approve the change order for the 2017 Roadway Crack Seal project in the amount of $1,850.45. Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Mitchell, Arnold, Hansen, Griffiths, and Ellis all voted in favor of the change order.


Mr. Worthen, summarized the executive summary which explained:

A recent earth slide occurred in Riverdale City on Nov. 19, 2017. In response to the slide the Utah State Geological Survey has recommended the City perform a Geotechnical Study of the slide area. This study is used to assess current and future conditions of the slide and earth systems with slope stability specific data. The geotechnical work will allow continuation of soil monitoring and conditions, determination landslide boundaries, and underground water conditions; as well as measuring devices for land movement assessment. Understanding the geologic materials and groundwater conditions present at and adjacent to the landslide is critical in designing proper response mitigation and solidifying future emergency response positions. UGS will assist with monitoring and recording of collected geo data. The cost for the geotechnical services study is $26,400 dollars, and will be expended from City capital emergency response funds.

It was noted this amount would be included in the previously approved budget amendment amount.

MOTION: Councilmember Arnold moved to approve Resolution 2017-30, Professional Services Agreement for cost of Geotechnical Study of slide area. Councilmember Mitchell seconded the motion.

There was no discussion regarding this motion.

ROLL CALL VOTE: Councilmembers Arnold, Hansen, Griffiths, Ellis and Mitchell all voted in favor of approving Resolution 2017-30.
H. Discretionary Items

Councilmember Arnold mentioned the launching of the new fire engine and expressed what a positive experience it was.

I. Adjournment.

MOTION: Having no further business to discuss, Councilmember Griffiths made a motion to adjourn. The motion was seconded by Councilmember Hansen; all voted in favor. The meeting was adjourned at 7:00 p.m.

Norm Searle, Mayor
Jackie Manning, City Recorder

Date Approved: January 2, 2017