5:30 p.m. – Work Session (City Council Conference Room)
No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance

C. Moment of Silence

D. Public Comment
   (This is an opportunity to address the City Council regarding your concerns or ideas. No action will be taken during public comment. Please try to limit your comments to three minutes.)

E. Presentations and Reports
   1. Mayor’s Report
   2. Communities That Care (CTC) Recognition of Craig PoVey

F. Consent Items
   1. Consideration to Approve Meeting Minutes
      October 30, 2018 Joint Strategic Planning Meeting
      November 20, 2018 City Council Work Session
      November 20, 2018 City Council Regular Session
   2. Consideration to Approve 2019 Annual City Council Calendar
   3. Consideration to approve Eagle Scout project for playground equipment.
      Presenter: Shawn Douglas, Public Works Director

G. Discretionary Items

H. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 X 1232 at least 48 hours in advance of the meeting. The Public is invited to attend City Council Meetings.

Certificate of Posting
The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 30th day of November, 2018 at the following locations: 1) Riverdale City Hall Noticing Board 2) the City Website at http://www.riverdalecity.com/ 3) the Public Notice Website: http://www.utah.gov/pmn/index.html and 4) the Standard-Examiner sent via email.

Jackie Manning
Riverdale City Recorder
AGENDA ITEM: F

SUBJECT: Consideration to approve meeting minutes.

PRESENTER: Jackie Manning, City Recorder

INFORMATION:

a. October 30, 2018 Joint Strategic Planning Meeting
b. November 20, 2018 City Council Work Session
c. November 20, 2018 City Council Regular Meeting

BACK TO AGENDA
Minutes of the Riverdale City Council Strategic Planning Meeting held Saturday, October 30, 2018, at 6:00 p.m., at the Riverdale Community Center, 4360 Parker Drive, Riverdale City, Weber County, Utah.

**Present:**

City Council: Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Alan Arnold, Councilmember
Cody Hansen, Councilmember
Bart Stevens, Councilmember

Planning Commission: Robert Wingfield, Chairman
David Gailey, Commissioner
Steve Hilton, Commissioner
Kathy Eskelsen, Commissioner
Amy Ann Spiers, Commissioner

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Shawn Douglas, Public Works Director
Mike Eggett, Community Development
Jackie Manning, City Recorder

Visitors: Steve Kier
Rachel Otto

Excused: Blair Jones, Commissioner

- **Welcome – Mayor Searle**

  Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members, Planning Commissioners and members of the staff. The meeting began at 6:00 p.m. Mayor Searle informed those in attendance of the recent closing of the business Deseret Book. The vacancy will soon be filled by another business called Cycle Gear.

- **Open and Public Meetings Act – Steve Brooks, City Attorney**

  Steve Brooks, City Attorney, provided the annual training for Utah Code Annotated 52-4-1 et-al, the Open and Public Meetings Act. Mr. Brooks emphasized the importance of limiting discussions to the topics listed on the city agendas. He also discouraged side conversations, and noted anything said in a public meeting should be said on the microphone for all to hear. He expressed caution regarding information sent through emails and explained they may be subject to the Government Records Access Management Act.

  There was a brief discussion regarding the “discretionary” topic listed on the agenda. Mr. Brooks provided guidance as to what topics would be appropriate under the discretionary topic, such as updates regarding the various committees the councilmembers serve on. Mr. Brooks discussed the roles of the planning commissioners, which are an advisory body subject only to land use ordinances in Title 10.

- **Focus Topic: Riverdale City Moderate Income Housing Plan Report – Mike Eggett, Community Development**

  Mike Eggett, Community Development Director, dispersed a packet of information to everyone present to the meeting. The packet provided specific Riverdale demographics relating to moderate income housing.

  Mr. Eggett explained this information is to anticipate housing discussions anticipated at the next legislative session. The information may also be used for reviewing and updating the general plan to stay in compliance with state code.

  The packet included information regarding Riverdale housing growth rates, household sizes, renters versus owners, as well as cost burden percentages.

- **Utah’s Housing Particular Concerns: Rachel Otto, ULCT Director of Government Relations; Steve Kier, President of Kier Construction**

  Mayor Searle discussed the population anticipated growth increase for the Wasatch Front, which is anticipated to double by the year 2050. He discussed the housing crisis facing Utah with relation to the rising house cost, rising interest rates, and rise in rental costs which has made it difficult for first time home buyers/renters.

  There was a brief discussion regarding new housing trends for millennials and baby boomers. It was noted that both...
demographics are seeking renting opportunities in lieu of home ownership.

Mayor Searle informed all in attendance of an upcoming land use study involving all communities surrounding Hill Air Force Base (HAFB) with relation to potential future job growth at HAFB.

Rachel Otto, Government Relation Officer for the Utah League of Cities and Towns (ULCT), provided a presentation which displayed housing trends for the State of Utah. Ms. Otto explained Utah was one of the fastest population growing states in the country. She discussed her interaction with the state legislature and stated the focus of the next legislative session will be to address affordable housing in Utah.

Ms. Otto discussed the housing trends from the most recent recession to now and noted housing sales and prices are beginning to level. Ms. Otto discussed the rise in construction costs as well as the labor shortage in the construction industry, which has added to the rise in housing costs.

Ms. Otto discussed the ULCT’s approach in working with each city and the state legislature to provide better laws for each community versus a one size fits all approach.

Ms. Otto discussed the Utah Department of Transportations (UDOT) efforts in mitigating current traffic congestion, as well as properly planning for the anticipated growth of Utah by the year 2050. Part of UDOT’s efforts would be to offer incentives to communities who have adequate economic planning for travel within their communities.

There was a discussion regarding transportation, with an emphasis on population growth and the need for housing. Ms. Otto emphasized the importance of communities planning their residential zoning adequately to accommodate future corridors, and the rise in population.

Steve Kier, President of Kier Construction, provided a presentation related to housing trends. Mr. Kier discussed the change of his construction business over the last 10 years to meet the new trends and demands of the market. He discussed the rise in demands for luxury apartment rentals with access to recreational facilities. He explained the demographic for renters was millennials, baby boomers, and immigrants. He explained the percentage of homeowners in 2006 was 71.4 percent, compared to 2015 which had a percentage rate of 42.2 percent.

There was a discussion regarding the anticipated recession in 2019 or 2020, predicted by Utah economists. Commissioner Spiers, a real estate agent, discussed the recent slowing in housing sales, as well as the leveling of housing prices.

There was a discussion regarding what communities could do to incentivize developers to finish projects and bring business to their communities. Mr. Kier explained if communities would draft their land use ordinances in such a way to allow reasonable requirements, such as parking requirements and available land with appropriate zoning, that could attract developers to a community.

All presentations for the joint strategic planning meeting were retained for public record.

- **Adjourn**

The meeting adjourned at 7:57 p.m.

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Norm Searle, Mayor  
Jackie Manning, City Recorder

**Date Approved: December 4, 2018**
Minutes of the Work Session of the Riverdale City & RDA Tuesday, November 20, 2018 at 5:30 p.m., at the Civic Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council:
Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Alan Arnold, Councilmember
Cody Hansen, Councilmember
Bart Stevens, Councilmember

City Employees:
Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Scott Brenkman, Police Chief
Stacey Comeau, HR/City Treasurer
Rich Taylor, Community Services Director
Mike Eggett, Community Development
Jackie Manning, City Recorder

CITY COUNCIL AGENDA:
The Work Session meeting began 5:30 p.m. Mayor Searle welcomed all in attendance, and stated for the record that all Councilmembers were present.

Public Comment:
There were no known public comments.

Presentations and Reports:
Mayor Searle noted the CMC Recognition agenda item and congratulated the City Recorder on becoming a Certified Municipal Clerk. Mayor Searle stated he will give his mayor report during the regular meeting. There were no questions regarding the city administration report.

Consent Items:
Mayor Searle invited any corrections or comments for the work session and regular meeting minutes for the City Council Meeting held on October 16, 2018. There were no corrections or changes.

Action Items:
Mayor Searle invited discussion regarding the first action item, consideration of Resolution 2018-26, amending policy 9-6 for military reserve members. Stacey Comeau, the HR/City Treasurer, did not have anything to add to the executive summary, but invited questions.

There was a discussion regarding the purpose of selecting 15 days versus 120 hours. Ms. Comeau explained the 15 days is competitive to what other cities are offering. Councilmember Stevens explained that the federal government gives an allotment of 120 hours, and he felt that was a sufficient amount. There was a general concern among several councilmembers that the 15 day allotment would be different depending on the type of employee due to the different working shifts; such as fire fighters who work 24 hours shifts versus a regular employee who work 8 hour shifts.

Mayor Searle invited discussion regarding the second action item, consideration of Bid Award to Lantis for the 2019 Fireworks Show in the amount of $17,000.00. Rich Taylor, the Community Services Director, did not have anything to add to the executive summary, but invited questions. Councilmember Stevens asked if this was the same company that did the 2018 fireworks show, and asked if the city was refunded for the shells that did not launch in 2018. Mr. Taylor confirmed on both questions. Mr. Taylor explained Lantis would set-up and launch differently to mitigate and prevent the same issues that occurred during the 2018 show.

Mayor Searle invited discussion regarding the third action item, consideration of Resolution 2018-27, Joint Land Use Agreement between Riverdale City and Hill Air Force Base (HAFB). Rodger Worthen, the City Administrator, summarized the executive summary and invited questions. Councilmember Stevens asked if this would require Riverdale to commit to a dollar amount, and Mr. Worthen explained there were no hard dollar costs associated with the study, merely staff time.

There was a brief discussion regarding the additional housing needed to accommodate the future anticipated job growth at HAFB.

Mayor Searle invited discussion regarding the fourth action item, consideration to approve application process for JAG (Justice Assistance Grant Program). Police Chief, Scott Brenkman, summarized the executive summary and invited questions. Councilmember Hansen asked if this grant had additional requirements of the city in order to be awarded. Chief Brenkman explained it was a good program that the city has participated in past years with no additional requirements.
Closed Executive Session:
Mayor Searle explained that because there is a presenter for the RDA meeting, he would recommend briefly adjourning out of the city council meeting, after the fourth action item has been discussed, and enter the RDA meeting. After the RDA meeting is complete, they will resume the regular city council meeting to finish the remainder of the city council items (i.e. closed executive session and discretionary items).

Discretionary Items:
Steve Brooks, the City Attorney, invited the City Council to attend the upcoming Riverdale Substance Abuse Court (RSAC) graduation on December 3, 2018 at 6:00 p.m. located at the Riverdale Community Center.

Mayor Searle discussed his recent experience with the elementary students who attended the lunch with the mayor event. At this event the elementary students discussed ways to improve and serve their community.

Councilmember Hansen asked about the possibility of live streaming the RDA meetings and the Planning Commission meetings. Mike Eggett, in Community Development, was unsure whether the Planning Commission wanted to live stream their meetings. Mayor Searle stated the option of the RDA meetings could be discussed during the RDA meeting, if the board decided to make that decision to live stream.

Mr. Worthen reminded the City Council of the upcoming employee Christmas luncheon on December 12th beginning at Noon at the Riverdale Community Center.

RDA AGENDA:

Consent Items:
Mayor Searle invited discussion regarding the meeting minutes for the RDA Meeting that was held on October 16, 2018. There were no requested changes to the minutes.

Presentations and Discussion Items:
Mayor Searle invited discussion regarding the Annual 2018 Redevelopment Agency (RDA) Financial Report. Councilmember Hansen noted an error in the report where the previous finance director, Cody Cardon, was referenced. He stated the report should be updated to reflect current employees of both Riverdale City and the agency conducting the report.

Discretionary Items:
There were no RDA discretionary items discussed.

Adjournment:
Having no further business to discuss the Council adjourned at 5:59 p.m. to convene into their Regular City Council Meeting.
Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, November 20, 2018, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council:
- Norm Searle, Mayor
- Braden Mitchell, Councilmember
- Brent Ellis, Councilmember
- Alan Arnold, Councilmember
- Cody Hansen, Councilmember
- Bart Stevens, Councilmember

City Employees:
- Rodger Worthen, City Administrator
- Steve Brooks, City Attorney
- Stacey Comeau, HR/City Treasurer
- Scott Brenkman, Police Chief
- Jared Sholly, Fire Chief
- Rich Taylor, Community Services
- Mike Eggett, Community Development
- Shawn Douglas, Public Works Director
- Jackie Manning, City Recorder

Visitors:
- Teresa Harris
- Annette Spendlove
- Susette Demar
- Scarlett Manning
- Blaire Parker
- Susan Farnsworth
- Cody Hill
- Max Manning
- Kent Harris
- David Leahy

A. Welcome & Roll Call
The City Council meeting began at 6:02 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance
Mayor Searle invited Councilmember Ellis to lead the Pledge of Allegiance.

C. Moment of Silence
Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening. Mayor Searle reflected on his experiences in working with the recently passed North Ogden Mayor, Brent Taylor. He discussed Mayor Taylor's integrity and good natured character. He asked that the members of the audience remember Mayor Taylor and his family during the moment of silence.

D. Public Comment
Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment.

Dave Leahy, a Riverdale Resident, thanked everyone for their involvement in the veterans program. Mr. Leahy explained the boot statute located in the middle of the Veteran's Memorial had a crack near the purple heart. He discussed the option of either replacing the broken portion of the statue, or removing it entirely. If the city desires to replace the statue Mr. Leahy recommended they use Ogden Blue to do the work, because of their weather proofing capabilities. Mayor Searle thanked Mr. Leahy for his comments and stated he would look into the matter further.

E. Presentations and Reports

1. Mayors Report
Mayor Searle thanked all those who participated in the Veterans Ceremony. Mayor Searle thanked Dave Leahy for his continued work and efforts he puts into the Veterans Memorial and the annual Veterans Ceremony.

2. CMC Recognition
Annette Spendlove, UMCA President and North Ogden City Recorder, thanked Mayor Searle for his kind words towards Mayor Taylor. Ms. Spendlove then presented the Riverdale City Recorder Jackie Manning with her Municipal Clerk Certification (CMC). Ms. Spendlove explained the education and experience required to receive a CMC is
equivalent to the amount of time and education required for an Associates college degree. She thanked the Council for allowing the City Recorder to obtain the necessary education to better serve the Riverdale Community. Ms. Manning thanked the Council for the opportunity to serve Riverdale City.

3. City Administration Report

Rodger Worthen, the City Administrator, summarized the administration report which outlines staff anniversaries, full-time employee (fte) allocation, community development (i.e., new businesses coming into the community or existing business remolds), individual staff monthly progress reports, and the condition of the treasury.

Mr. Worthen recognized the work and efforts of Stacey Comeau, the Human Resources Manager and City Treasurer. Mr. Worthen thanked the City Recorder for her efforts in acquiring her CMC. Mr. Worthen invited questions regarding the city administration report. Councilmember Hansen asked about the job change description listed in the city attorney reports. Steve Brooks, the City Attorney, explained there was a review of the employee Randy Kogers responsibilities, but no changes were decided upon.

There was a brief discussion regarding the Senior Board and the annual requirements for said board.

F. Consent Items

1. Consideration to approve the City Council meeting minutes from: October 16, 2018 Work Session and May 15, 2018 Regular Session.

Mayor Searle invited any corrections or comments regarding the above referenced meeting minutes. There were no requested changes.

MOTION: Councilmember Mitchell moved to approve the consent items as amended. Councilmember Ellis seconded the motion. There was not any discussion regarding this motion. Councilmembers Mitchell, Arnold, Hansen, Ellis and Stevens all voted in favor of the motion.

G. Action Items

1. Consideration of Resolution 2018-26, amending policy 9-6 for military reserve members.

Stacey Comeau, HR/City Treasurer, summarized the executive summary which explained:

This proposal would amend the policy 9-6 allowing for Military Reserve members to be granted full salary up to 15 working days per year to serve official orders.

Councilmember Stevens recommended changing "15 working days" to "120 working hours per calendar year".

MOTION: Councilmember Arnold moved to approve Resolution 2018-26, amending policy 9-6 for military reserve members, with the proposed amendment that "15 working days" be changed to "120 working hours per calendar year". Councilmember Mitchell seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Stevens, Ellis, Mitchell, Arnold and Hansen all voted in favor of the motion.

2. Consideration of Bid Award to Lantis for the 2019 Fireworks Show in the amount of $17,000.00

Rich Taylor, Community Services Director, summarized the executive summary which explained:

A Firework RFP for Old Glory Days was sent out on October 5, 2018. Three bid proposals were received. These proposals came from Dragon Dynamite, Lantis Fireworks and Firework West. Dragon Dynamite didn’t meet the requirement for liability insurance. The other two bids met all the requirements for the RFP. Lantis fireworks included a more detailed description of the show elements and included 410 more 2.4" shells, as well as three additional ground cakes. In addition to more shells, Lantis will be launching all but the multi-display cakes from a flat-bed launch pad. This should improve the quality of the show, be safer and reduce the staff’s time spent on the set up of the show. Mr. Taylor asked, based on the information presented, that the City Council accept the bid from Lantis. It was noted that all appropriate staff members (i.e., fire chief, public works director, etc.) reviewed Lantis’s proposal to ensure their set-up, launch, and take down would be sufficient.
Council Regular Meeting, November 20, 2018

MOTION: Councilmember Arnold moved to approve Bid Award to Lantis for the 2019 Fireworks Show in the amount of $17,000.00. Councilmember Ellis seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Ellis, Mitchell, Arnold, Hansen and Stevens all voted in favor.


Rodger Worthen, City Administrator, summarized the executive summary which explained:

This resolution will offer support to a scope of study creating a Request for Proposal (RFP) which will obtain the services of a plan consultant. The consultant will begin a 15-18 month planning and public outreach process to develop a plan. The proposed plan will provide options to address growth and impacts of the Air Force base operations, surrounding cities/counties development, and all stakeholders and other affected or interested parties.

Summary of Supporting Facts & Options:
The Office of Economic Adjustment (OEA) working with Layton City is leading the study project with other communities adjacent the base. OEA works with these communities to provide greater prosperity for their citizens via good land use planning. Furthermore, a significant portion of the study is to review land use activities that may be impacting the military mission viability. As such, the base is reaching out to neighboring communities to help plan for the future of the base and land use around the base.

OEA also promotes compatible civilian development to support the long-term sustainability and operability of military installations, and associated ranges, special use airspace, military operations areas, and military training routes. Assist state and local governments to address and prevent the encroachment of civilian communities from impairing the operational utility of military installations. Preserve and protect the public health, safety, and general welfare of those living near an active military installation. Protect and preserve military readiness and defense capabilities while supporting continued community economic development. Enhance civilian and military communication and collaboration. Increase public awareness of the military missions.

The majority (90%) of the study cost is funded by OEA through federal dollars. The Cities are responsible for the remaining 10% via “in kind” costs consisting of staff time and planning assistance. Councilmember Arnold offered a point of clarification and noted this is a study and not an agreement.

MOTION: Councilmember Arnold moved to approve Resolution 2018-27, Joint Land Use Study between Riverdale City and Hill Air Force Base. Councilmember Hansen seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Mitchell, Arnold, Hansen, Stevens and Ellis all voted in favor of the motion.

4. Consideration to approve application process for JAG (Justice Assistance Grant Program).

Scott Brenkman, Police Chief, summarized the executive summary which explained:

For many years the US Department of Justice has offered grant funds through the Edward Byrne Justice Assistance Grant Program. Their new guidelines make it is necessary to obtain consent from the City Council to proceed with the application for grant funds. With your approval we can submit our application to be considered to receive funds up to $3150 which will be used to purchase necessary equipment for the Police Department. The planned equipment purchase will most likely be less lethal options such as new tasers, or other less lethal equipment that is being considered. The city in the past has received these funds and they have been very beneficial to purchase needed equipment.

MOTION: Councilmember Hansen moved to approve the application process for JAG (Justice Assistance Grant Program). Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

CALL THE QUESTION: Councilmembers Ellis, Mitchell, Arnold, Hansen and Stevens all voted in favor of the motion.
Mayor Searle explained that because there was a presenter for the RDA meeting, the council has decided to adjourn into the RDA Meeting, then immediately following the conclusion of the RDA meeting the council will adjourn back into the City Council meeting to finish the remaining agenda items (i.e. Closed Executive Session and Discretionary).

Prior to adjournment Councilmember Hansen complimented the youth council for their efforts in the annual Halloween party at the Riverdale Community Center. Councilmember Mitchell discussed the generosity of Krispy Kreme in the fundraiser they conducted in honor of the recently passed Mayor, Brent Taylor. It was noted Krispy Kreme also donated donuts for the Veterans Ceremony.

**MOTION:** Councilmember Hansen moved to adjourn out of the City Council Meeting and into the RDA Meeting. Councilmember Mitchell seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**CALL THE QUESTION:** Councilmembers Ellis, Mitchell, Arnold, Hansen and Stevens all voted in favor of the motion.

The City Council meeting was adjourned at 6:40 p.m. and resumed at 6:57 p.m.

**H. Closed Executive Session**

(Roll Call Vote) Consideration of adjourning into a Closed Executive Session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Act for the purpose of strategy sessions to discuss pending or reasonably imminent litigation and; and the discussion of the character, professional competence, or physical or mental health of an individual.

**MOTION:** Councilmember Arnold moved to adjourn into a closed executive session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Act for the purpose of strategy sessions to discuss pending or reasonably imminent litigation and; and the discussion of the character, professional competence, or physical or mental health of an individual. Councilmember Hansen seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Hansen, Stevens, Ellis, Mitchell and Arnold all voted in favor of the motion.

The Executive Session began at 6:58 p.m. and ended at 7:46 p.m.

**MOTION:** Councilmember Arnold moved to adjourn out of the closed executive session and return to the regular city council meeting; the closed executive session was conducted pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Act for the purpose of strategy sessions to discuss pending or reasonably imminent litigation and; and the discussion of the character, professional competence, or physical or mental health of an individual. Councilmember Ellis seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Arnold, Mitchell, Hansen, Stevens and Ellis all voted in favor of the motion.

**I. Discretionary Items**

Councilmember Mitchell discussed the traffic congestion of the intersection located at 900 West and Riverdale Road. He noted it was nearly impossible certain times of day to go through that intersection. There was a discussion regarding viable options relating to that intersection. Mayor Searle discussed the option of working with the Utah Department of Transportation (UDOT) regarding the feasibility of conducting a traffic study for that area. Mr. Worthen stated he will have staff look further into the matter.

Councilmember Stevens inquired about the Planning Commission vacancies. Mayor Searle informed the Council the final vacancy will be filled shortly, and likely appear on an upcoming City Council meeting. As Dave Gailey will be finishing his final term, another person has been selected to fill his position in January of 2019. There was a discussion regarding the possibility of obtaining alternates for the planning commission.

**J. Adjournment**
MOTION: Having no further business to discuss, Councilmember Arnold moved to adjourn. The motion was seconded by Councilmember Ellis; all voted in favor. The meeting was adjourned at 7:57 p.m.

Norm Searle, Mayor

Jackie Manning, City Recorder

Date Approved: December 4, 2018
Regular meetings of the Riverdale City Council will be held the first and third Tuesdays of the month at 6:00 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive. Additional meetings may be scheduled as necessary and pending proper legal notification.

***January 2  June 18
January 15  July 2
February 5  July 16
February 19  August 6
*February 23  August 20
March 5  September 3
March 19  September 17
April 2  October 1
April 16  October 15
May 7
*May 11
May 21
June 4

***November 6

*Strategic Planning Meetings: are held on Saturdays from 8 a.m. to 4 p.m. at the Riverdale Senior Center 4433 S. 900 W. There will be 2 Strategic Planning Meetings during the 2019 year, likely to occur during the months of February and May.

**Joint Strategic Planning Meeting: with City Council and Planning Commission held at 4360 Parker Drive, Riverdale, UT 84405 This meeting has historically taken place in the fall. Date to be determined.

***Meeting dates changed to Wednesday due to Holidays or Election Dates

Riverdale City is in compliance with the Americans with Disabilities Act, and provides special accommodations for all citizens in need of assistance. Persons requesting accommodations should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.
AGENDA ITEM: F3

SUBJECT: Consideration to approve Eagle Scout project for playground equipment.

PRESENTER: Shawn Douglas, Public Works Director

INFORMATION:  

a. Executive Summary  
b. Supporting Documentation

BACK TO AGENDA
Executive Summary

For the Council meeting on: December 4, 2018

Petitioner:
Shawn Douglas, Public Works Director

**Summary of Proposed Action**

Consideration of allocating time and financial resources to maintain a fitness park.

**Summary of Supporting Facts & Options**

Eagle Scout candidate Thatcher Eames has proposed to build a fitness park along the River Trail. The location of the park is along the trail going south from the middle trail restroom. The proposed park would include 6 fitness stations. Thatcher will provide the equipment and labor to install the equipment. Once the park is installed the city would be required to inspect and maintain the park. To meet the insurance requirement for inspections would require about two hours per month. My best guess is the additional maintenance would take between two to five hours per month. This would include weed eating, weed spraying, garbage clean up, fibar raking, and adding additional fibar etc. The other costs would be purchasing additional fibar to maintain the fall zones.

**Legal Comments - City Attorney**

My concern is not so much with the project, as with the proper installation and regular inspections. These are necessary. I have total confidence in the Public Works Department, so long as they have the resources.

Steve Brooks

**Fiscal Comments - Department Head**

Shawn Douglas

**Administrative Comments - City Administrator**

I have concerns about creating ongoing expenses and management of services with limited resources.

Rodger Worthen, City Administrator

Signatures were added electronically. Any comments are reflected accordingly.
Stations

These are the stations that will be in the outdoor fitness park. They are in the same order that they will be in when installed. This order starts from the parking lot, and moves south towards Weber River Drive.

1. **Step Up**
   
   *This station is a platform that users can exercise on to increase lower body strength. This station also elevates heart rate and increases endurance.*

2. **T-bar**
   
   *This station can be used for numerous exercises such as, push-up, plank, and side plank.*
3. **Body Curl**  
This station works your core muscles. Potential exercises at this station include but are not limited to sit-ups, lower ab lifts, & isolated crunch.

![Body Curl Image]

4. **Pull Up**  
This station has bars at three different heights, allowing everyone to do pull ups. This station works upper body strength, specifically the arms and abs.

![Pull Up Image]

5. **Balance Beam**  
A classic fitness station, there are 8 possible exercises at this station, varying from easy to hard. All these exercises work your leg muscles, specifically your balance.

![Balance Beam Image]
6. **Parallel Bar**

This station works your leg muscles. You suspend yourself with your arms on the bars, then walk to the other side.

**Colors**

The plan is to match the colors of the outdoor fitness park to the theme of the Centennial Trail. All metal bars will be a dark green, and all the platforms will be brown.
Signage

Every station includes a sign. Each sign includes the steps for how to use the station, a QR code to get instructional videos, a muscle diagram of the muscles used at the station, and safety information & warnings.

Installation Specifications

Installation will be done according to manufacturer specifications. Each piece of equipment has unique installation requirements. Installation specifications included as ‘Appendix C’.

Each station has a designated fall zone. The fall zones are defined by the manufacturer. The fall zones will be filled with ‘playground bark’. This material will match what is stored by the city, used for Riverdale playgrounds and other things. This standardizes what is used across the city making maintenance easier. Fall zone layout drawings included as ‘Appendix D’.
PARALLEL BAR
STATION
UP263
T-BAR STATION
UP256