5:30 p.m. – Work Session (City Council Conference Room)
No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call
B. Pledge of Allegiance
C. Moment of Silence
D. Public Comment
   (This is an opportunity to address the City Council regarding your concerns or ideas. No action will be taken during public comment. Please try to limit your comments to three minutes.)
E. Presentations and Reports
   1. Mayor’s Report
      a. Council Committee Assignment Reports
F. Consent Items
   1. Consideration to Approve Meeting Minutes:
      October 15, 2019 City Council Work Session
      October 15, 2019 City Council Regular Session
G. Action Items
   1. Consideration of Resolution 2019-25 to declare unclaimed property consisting of cash and gift cards of various denominations as public interest use and authorizing the use, sale or donation of the same.
      Presenter: Scott Brenkman, Police Chief
   2. Consideration of declaring property owned by the city as surplus or otherwise no longer viable for city use or purposes and authorizing the sale of the same.
      Presenter: Steve Brooks, City Attorney
   3. Consideration of adjourning into Closed Executive Session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Law for the purpose of discussing the purchase, exchange, or lease of real property (roll call vote).
      Presenter: Rodger Worthen, City Administrator
H. Discretionary Items
I. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 X 1232 at least 48 hours in advance of the meeting. The Public is invited to attend City Council Meetings.

Certificate of Posting
The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 1st day of November, 2019 at the following locations: 1) Riverdale City Hall Noticing Board 2) the City Website at http://www.riverdalecity.com/ 3) the Public Notice Website: http://www.utah.gov/pmn/index.html and 4) the Standard-Examiner sent via email.
AGENDA ITEM: F

SUBJECT: Consideration to approve meeting minutes.

PRESENTER: Shalee Evans, City Recorder

INFORMATION:

a. October 15, 2019 City Council Work Session

b. October 15, 2019 City Council Regular Meeting

BACK TO AGENDA
Minutes of the Work Session of the Riverdale City Council held Tuesday, October 15, 2019, at 5:30 p.m., at the Civic Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:  
City Council:  
Norm Searle, Mayor  
Braden Mitchell, Councilmember  
Brent Ellis, Councilmember  
Alan Arnold, Councilmember  
Cody Hansen, Councilmember  
Bart Stevens, Councilmember  

City Employees:  
Rodger Worthen, City Administrator  
Steve Brooks, City Attorney  
Shalee Evans, City Recorder  

Excused:  

The City Council Work Session meeting began at 5:29 p.m. Mayor Searle welcomed all in attendance. Mayor Searle asked if Councilmember Ellis would lead the pledge of allegiance in the regular meeting.

Public Comment:  
Mayor Searle asked if there was any known public that will be attending the regular meeting. There were no known public comments.

Presentations and Reports:  
Mayor Searle stated that the lunch with the mayor program was last Thursday. He noted that the ideas the children have are great and that the city enjoys this program. He reminded everyone that the strategic planning was on October 29th. Rodger Worthen wanted to invite everyone to the next lunch with the mayor that is being held on November 14th. Mayor Searle asked if anyone had any questions in regards to the city administration report. Rodger Worthen stated the Zao’s Asian Café is going to be opening soon. He also noted that the Chevron station has been torn down.

Consent Items:  
Mayor Searle invited any corrections or comments for the work session and regular meeting minutes for the City Council Meetings held on October 1, 2019. There were no requested changes.

Action Items:  
Mayor Searle invited discussion regarding the first action item, consideration of Resolution 2019-23, Ratifying and Confirming the Appointment of the Justice Court Judge for the city of Riverdale.

Steve Brooks discussed the executive summary which explained, the Mayor has selected an individual to serve as the next Justice Court Judge. Both state and local statutes require advice and consent or ratification of the Mayor’s appointment. This Resolution does that. The City has followed the processes outlined by the state code concerning the replacement of a Justice Court Judge. The final step is a ratification of the Mayor’s selection.

Once the ratification occurs, the Administrative Office of the Courts (AOC) will provide notice of the decision in a press release.

If the candidate is a currently sitting judge, then the name is then passed on to the Utah Judicial Council for final approval. If the candidate is not a current sitting judge, the s/he is required to complete a one week training through the AOC and upon successful completion of the orientation process, Paul Olds is then passed on to the Utah Judicial Council for final approval.

Councilmember Stevens asked the qualifications from this point for him to become a judge. Mr. Brooks stated that he will now have to take a class through the AOC and then he will be able to become the judge. He noted that previously Justice Court judge did not have to be an attorney, and that has changed to where they have to be an attorney. Steve Brooks wanted to state that Paul Olds has worked both sides of the bench and that he will be a good fit for the city of Riverdale.

Discretionary Items:  
Councilmember Ellis stated that he went to a mosquito abatement class. He noted that part of the class they spoke about medical marijuana. He gave information to Steve Brooks, the class stated that all city attorneys should have a copy. Councilmember Mitchell asked Steve if the youth city council could use the community center for free. Steve stated that he will discuss it, and come to a decision. Councilmember Stevens noted that it is free for city employees and their families.
RDA Work Session

Public Comment
No known public comment.

Consent Items:

Mayor Searle invited any corrections or comments for the September 17, 2019 RDA meeting minutes. No comments or corrections were made.

Mayor Searle invited any comments on the second consent item. Consideration to set a public hearing for Wednesday, November 6, 2019 for West Bench project Amendment. Rodger Worthen stated that the city is required by state law to have a public hearing for the project amendment. There were no questions or comments.

Adjournment:
Having no further business to discuss the City Council adjourned at 5:54 p.m. to convene into their Regular City Council Meeting.
Council Regular Meeting, October 15, 2019

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, October 15, 2019, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council:
Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Alan Arnold, Councilmember
Cody Hansen, Councilmember
Bart Stevens, Councilmember

City Employees:
Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Shalee Evans, City Recorder
Scott Brenkman, Chief of Police

Excused:

Visitors: David Leahy Earlene Lee

A. Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance

Mayor Searle invited Brent Ellis to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Public Comment

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment. No comments were given.

E. Presentations and Reports

1. Mayors Report

Mayor Searle stated that they had the lunch with the mayor program last Thursday. There are four schools that attend this program, with children that live in Riverdale. He noted that on October 11th, Sam’s Club had their re-grand opening. He also thanked Sam’s Club, for giving the city $3,000.00. He stated that on October 23rd, there is going to be a ribbon cutting for Besst Realty. He noted that Hill Air Force Base has teams coming in that are going to be going door to door for air sampling.

2. City Administration Report

Rodger Worthen, City Administrator, summarized the administration report which outlines staff anniversaries, full time employee (fte) allocation, community development (i.e. new businesses coming into the community or existing business remodels), individual staff monthly progress reports, and the condition of the treasury.

F. Consent Items

1. Consideration to approve the City Council meeting minutes from: Work Session and October 1, 2019 Regular Session.

Mayor Searle invited any corrections or comments regarding the above referenced meeting minutes.
G.  Action Items

1.  Consideration of Resolution 2019-23, Ratifying and Confirming the Appointment of the Justice Court Judge for the city of Riverdale.

   Steve Brooks, City Attorney, summarized the executive summary which explained. The Mayor has selected an individual to serve as the next Justice Court Judge. Both state and local statutes require advice and consent or ratification of the Mayor’s appointment. This Resolution does that. The City has followed the processes outlined by the state code concerning the replacement of a Justice Court Judge. The final step is a ratification of the Mayor’s selection. He noted that the Mayor selected Paul Olds.

   Once the ratification occurs, the Administrative Office of the Courts (AOC) will provide notice of the decision in a press release.

   If the candidate is a currently sitting judge, then the name is then passed on to the Utah Judicial Council for final approval. If the candidate is not a current sitting judge, s/he is required to complete a one week training through the AOC and upon successful completion of the orientation process, Paul Olds is then passed on to the Utah Judicial Council for final approval.

   Mayor Searle wanted to say that they were really great candidates. He noted that making sure the employee would be a great fit was important.

   MOTION:  Councilmember Arnold moved to approve Resolution 2019-23, Ratifying and Confirming the Appointment of the Justice Court Judge, Paul Olds, for the city of Riverdale. Councilmember Stevens seconded the motion.

   ROLL CALL VOTE:  All in favor. Passed unanimously.

H.  Discretionary Items

   There were no discretionary items.

I.  Adjournment

   MOTION:  Having no further business to discuss, Councilmember Mitchell made a motion to adjourn. The motion was seconded by Councilmember Arnold; all voted in favor. The meeting was adjourned at 6:18 p.m.

   ___________________________   ___________________________
   Norm Searle, Mayor               Shalee Evans, City Recorder

   Date Approved:
AGENDA ITEM: G1

SUBJECT: Consideration of Resolution 2019-25 to declare unclaimed property consisting of cash and gift cards of various denominations as public interest use and authorizing the use, sale or donation of the same.

PRESENTER: Scott Brenkman, Police Chief

ACTION REQUESTED: Consideration to approve

INFORMATION:

a. Executive Summary

b. Resolution 2019-25
## City Council Executive Summary

For the Council meeting on:  
**November 6, 2019**

**Petitioner:**  
Scott Brenkman, Police Chief

### Summary of Proposed Action

Consideration of Resolution 2019-25 to declare unclaimed property consisting of cash and gift cards of various denominations as public interest use and authorizing the use, sale or donation of the same.

### Summary of Supporting Facts & Options

Having followed the proper procedure for the disposition of unclaimed property, the Riverdale Police Department now ask for consideration of Resolution 2019-25 declaring unclaimed property as public interest use as set for by Utah State Code 77-24a-5 listed below:

77-24a-5. Disposition of unclaimed property.

(4) Before applying the lost or mislaid property to a public interest use, the agency having possession of the property shall obtain from the agency’s legislative body:
(a) permission to apply the property to a public interest use; and
(b) the designation and approval of the public interest use of the property.

### Legal Comments - City Attorney

______________________
Steve Brooks, Attorney

### Fiscal Comments - Treasurer/Budget Officer

______________________
Cody Cardon, Business Administrator

### Administrative Comments - City Administrator

______________________
Rodger Worthen, City Administrator
RESOLUTION 2019-25

A RESOLUTION DECLARING UNCLAIMED PROPERTY HELD BY THE RIVERDALE CITY POLICE DEPARTMENT AS PUBLIC INTEREST USE AND AUTHORIZING THE USE, SALE OR DONATION OF THE SAME.

WHEREAS, Utah Code (UCA) 77-24a-5 and Riverdale City Code (RCC) 5-1A-4(B), et. seq., determines the process for qualifying and disposition of unclaimed property; and

WHEREAS, the City has complied with all state and local ordinances concerning the disposition or sale of police held property; and

WHEREAS, this resolution expresses the Council's intent to declare the property, now held by the City, for public interest use; and

BE IT RESOLVED by the City Council of Riverdale City, Utah:

Section 1: That the unclaimed property consisting of cash and gift cards of various denominations and value is declared public interest use;

Section 2: That the City administration is authorized to use, sell, convert, donate or otherwise dispose of any unclaimed property that is currently in the custody of the City in accordance with state and local rules and regulations;

Section 3: That this Resolution repeals all legislation previously enacted inconsistent with the terms and conditions contained herein and shall be in full force and effect from and after the earliest period allowed by law.

PASSED this ____ day of November, 2019.

__________________________________________________________
Norm Searle, Mayor

Attest:

__________________________________________________________
Shalee Evans
City Recorder
AGENDA ITEM: G2

SUBJECT: Consideration of declaring property owned by the city as surplus or otherwise no longer viable for city use or purposes and authorizing the sale of the same.

PRESENTER: Steve Brooks, City Attorney

ACTION REQUESTED: Consideration to approve

INFORMATION: 

a. Executive Summary
b. Exhibit A

BACK TO AGENDA
# City Council Executive Summary

For the Council meeting on:
November 6, 2019

Petitioner:
Steve Brooks, City Attorney

## Summary of Proposed Action

Consideration of declaring property owned by the city as surplus or otherwise no longer viable for city use or purposes and authorizing the sale of the same.

## Summary of Supporting Facts & Options

City Council action is required to declare property as surplus and authorizing the sale of the same (see attached list, Exhibit A).

## Legal Comments - City Attorney

Steve Brooks, Attorney

## Fiscal Comments - Treasurer/Budget Officer

Cody Cardon, Business Administrator

## Administrative Comments - City Administrator

Rodger Worthen, City Administrator
November 6, 2019

Property owned by the city to be declared as surplus or otherwise no longer viable for city use or purposes.

**Riverdale City Owned Property for surplus**

<table>
<thead>
<tr>
<th>Year</th>
<th>Model</th>
<th>VIN</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>CHEVY TAHOE</td>
<td>1GNSK2E04CR240750</td>
<td>Fire Department</td>
</tr>
<tr>
<td>2000</td>
<td>F350 AMBULANCE</td>
<td>1FDWWF37FYEA81376</td>
<td>Fire Department</td>
</tr>
<tr>
<td>2013</td>
<td>CHEVY TAHOE</td>
<td>1GNSK2E08DR177153</td>
<td>Community Development</td>
</tr>
<tr>
<td>2010</td>
<td>FORD RANGER</td>
<td>1FTLR4FE5APA04387</td>
<td>Police Department</td>
</tr>
</tbody>
</table>

Animal Control Kennel insert for pickup truck bed.