

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, June 20, 2017, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

**Present:**

City Council:	Norm Searle, Mayor Braden Mitchell, Councilmember Brent Ellis, Councilmember Gary E. Griffiths, Councilmember Alan Arnold, Councilmember Cody Hansen, Councilmember	
City Employees:	Rodger Worthen, City Administrator Steve Brooks, City Attorney Rich Taylor, Community Services Cody Cardon, Business Administrator Scott Brenkman, Police Chief Jared Sholly, Fire Chief Jackie Manning, City Recorder	
Visitors:	Scout Troop 294 Rivers Eilander	Alan Eilander Jon Butler

**A. Welcome & Roll Call**

The City Council meeting began at 6:03 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and members of the public.

Members of Scout Troop 294 were present to earn their merit badge for citizenship and community. Mayor Searle referred the scouts to the City Website for the merit badge packet.

**B. Pledge of Allegiance**

Mayor Searle invited Rodger Worthen to lead the Pledge of Allegiance.

**C. Moment of Silence**

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

**D. Open Communications**

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. There were no comments.

**E. Presentations and Reports**

**1. Mayors Report**

Mayor Searle reminded members of the audience to sign in. Mayor Searle discussed the newly added nuisance reporting feature now available on the Riverdale City website. Mayor Searle provided an update regarding community development:

1. Habit Burger Grill is now open, and will have a grand opening on June 22, 2017.
2. Hobby Lobby will be open on July 30, 2017.
3. Camee Ellis, a resident of Riverdale City, is working towards publishing a history/picture book about Riverdale City. More information will be included in the City Newsletter regarding the history/picture book.
4. There is an eagle scout who is doing a video project regarding Riverdale City.

**2. City Administration Report**

Rodger Worthen, the City Administrator, summarized the department report and noted all the staff anniversaries.

There was a brief discussion regarding the police department report, and Councilmember Mitchell commended the police department for their continued hard work and efforts.

**F. Consent Items**

**1. Review of meeting minutes for the Strategic Planning Meeting held on May 13, 2017 and for the City Council Work Session and Regular Meeting minutes held on June 6, 2017.**

Mayor Searle invited any corrections or comments for the Strategic Planning Meeting held on May 13, 2017 and for the City Council Work Session and Regular Meeting minutes held on June 6, 2017. No changes were requested.

**2. Consideration to set a public hearing for July 5, 2017 to receive and consider comments regarding property exchange between Riverdale City and Riverdale Apartment Partners LLC, property located at approximately 4200 South 300 West, Riverdale, Utah 84405.**

There were no comments regarding this item.

**MOTION:** Councilmember Mitchell moved to approve the consent items as proposed. Councilmember Ellis seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor.

**G. Action Items**

**1. Consideration of local consent to Mod Super Fast Pizza LLC, for a limited service restaurant liquor license (Beer and Wine only), business located at approximately 841 West Riverdale Road, Riverdale, Utah 84405.**

Jackie Manning, the City Recorder, summarized the executive summary which explained: Mod Super Fast Pizza, LLC, a limited service restaurant, is in the process of acquiring their business license as well as a Class C limited service restaurant liquor license.

This application is subject to Utah Code §32B-5-201-1 (a), which requires the liquor applicant to first receive local consent before they can complete their final application through the State of Utah.

In the Riverdale City Code 3-2-3 you will find the procedure for Class C Liquor license Applications, which requires a background check for the applicants. Attached you will find the results of said background check, as performed by the Riverdale City Police Department.

In the Riverdale City Code 3-2-3D it highlights considerations to be made by the City Council when reviewing a liquor license application. In regards to number 4 within this section, the Community Development Director, Mike Eggett, obtained distance measurements to the nearest school, church, and park; the results are outlined in the attachment labeled "Distance Measurements".

Jon Butler, representative of Mod Super Fast Pizza, explained this will be the second restaurant in Utah for Mod Pizza. They currently have over 200 businesses located throughout the United States. Mr. Butler described the business model as fast casual, similar to that of a Chipotle restaurant. They hope to be open for business mid-July.

**MOTION:** Councilmember Hansen moved to grant local consent to Mod Super Fast Pizza LLC, a limited service restaurant, to serve beer and wine at their establishment. Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**CALL THE QUESTION:** All Councilmembers voted in favor of granting the local consent to Mod Super Fast Pizza, LLC.

**2. Consideration of Resolution 2017-10, amendments to the Riverdale City Code 1-12, the Consolidated Fee Schedule, for rate changes including but not limited to: garbage cans, utility late fee, false fire alarms, food trucks.**

Steve Brooks, the City Attorney, summarized the executive summary which explained: Various departments have asked for revisions to the Consolidated Fee schedule in order to comply or conform to, either new state law changes, recent local code changes or need.

It is common practice to occasionally revise the Fee Schedule in order to provide notice to the citizens of the City's fees that are charged in order to maintain the services performed by the City.

Mr. Brooks discussed an amendment to be added to Resolution 2017-10 and the fee schedule for Recycling costs. Riverdale City heard through other municipalities and waste haulers that Recycled Earth, as of June 26, 2017, will no longer take recycled materials from any municipality or hauler for free. Their tonnage rate could be as high as \$30 for recycled materials. The City's hauler estimated that they collect about 340 tons of recycled materials each year from City

customers.

Councilmember Hansen asked if the City had an exact rate for recycling. Shawn Douglas, the Public Works Director, explained the letter he received from the Recycling Company indicated the rate could change monthly. Mr. Douglas recommended using the rates for this month to set the initial rate and then assess the rate as time progresses. After continued discussion the City Council had a consensus to allow the amendment of Resolution 2017-10 and the fee schedule to include the recycling fee.

**MOTION:** Councilmember Arnold moved to approve Resolution 2017-10, amendments to the Riverdale City Code 1-12, the Consolidated Fee Schedule, for rate changes including but not limited to: garbage cans, utility late fee, false fire alarms, food trucks, with the amendment to include recycling fees. Councilmember Griffiths seconded the motion.

Mayor Searle invited discussion regarding the motion. Mr. Brooks advised including the amendment to add recycling fees to the fee schedule and Resolution 2017-10. Councilmember Arnold and Griffiths agreed to the amended motion.

**ROLL CALL VOTE:** Councilmembers Arnold, Hansen, Griffiths, Ellis, and Mitchell all voted in favor of Resolution 2017-10.

**3. a. Public Hearing: to receive and consider comments regarding proposed amendments to the Riverdale City Code: Human Resources Manual (Referred to in 1-7-1), 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Salary of the Justice Court Judge.**

Rodger Worthen, the City Administrator, explained this is the annual approval for salaries to be included in the budget.

**MOTION:** Councilmember Ellis moved to open the public hearing. Councilmember Mitchell seconded the motion. All voted in favor to open the public hearing.

Public hearing open. No comments were made.

**MOTION:** Councilmember Arnold moved to close the public hearing. Councilmember Ellis seconded the motion. All voted in favor to close the public hearing.

**b. Consideration of Ordinance 890, amendments to the Riverdale City Code: Human Resources Manual (Referred to in 1-7-1), 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Salary of the Justice Court Judge.**

There were no additional comments regarding this item.

**MOTION:** Councilmember Arnold moved to approve Ordinance 890, amendments to the Riverdale City Code: Human Resources Manual (Referred to in 1-7-1), 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Salary of the Justice Court Judge. Councilmember Ellis seconded the motion.

There was no discussion regarding this motion.

**ROLL CALL VOTE:** Councilmembers Hansen, Griffiths, Ellis, Mitchell, and Arnold all voted in favor of approving Ordinance 890.

**4. a. Public Hearing: to receive and consider comments regarding proposed amendments to the Riverdale City Budget for Fiscal Year 2016-2017.**

Cody Cardon, the Business Administrator, summarized the executive summary which explained:

With the City's fiscal year end approaching the financial statements and budget has been reviewed for possible amendments. Several potential amendments have been identified in different funds and departments. These amendments are summarized in the attached exhibit A for your consideration.

**MOTION:** Councilmember Arnold moved to open the public hearing. Councilmember Ellis seconded the motion. All voted in favor to open the public hearing.

Public hearing open. No comments were made.

**MOTION:** Councilmember Mitchell moved to close the public hearing. Councilmember Arnold seconded the motion. All voted in favor to close the public hearing.

**b. Consideration of Resolution 2017-11, proposed amendments to the Riverdale City Budget for Fiscal Year 2016-2017.**

There were no comments regarding this item.

**MOTION:** Councilmember Arnold moved to approve Resolution 2017-11, proposed amendments to the Riverdale City Budget for Fiscal Year 2016-2017. Councilmember Ellis seconded the motion.

There was no discussion regarding this motion.

**ROLL CALL VOTE:** Councilmembers Griffiths, Ellis, Mitchell, Arnold, and Hansen all voted in favor of approving Resolution 2017-11.

**5. Consideration of Resolution 2017-12, adoption of the Certified Tax Rate for fiscal year 2017-2018.**

Mr. Cardon explained the Weber County property tax rate was established at .001078.

**MOTION:** Councilmember Mitchell moved to approve Resolution 2017-12, adoption of the Certified Tax Rate for fiscal year 2017-2018. Councilmember Arnold seconded the motion.

There was no discussion regarding this motion.

**ROLL CALL VOTE:** Councilmembers Ellis, Mitchell, Arnold, Hansen and Griffiths all voted in favor of approving Resolution 2017-12.

**6. a. Public Hearing: to receive and consider comments regarding adoption of the Final Riverdale City Budget for fiscal year 2017-2018.**

Mr. Cardon explained this is the final adoption of the Riverdale City Budget for fiscal year 2017-2018. He noted the budget and Resolution 2017-13 would need to be amended to include the recycling fee as previously approved.

**MOTION:** Councilmember Ellis moved to open the public hearing. Councilmember Arnold seconded the motion. All voted in favor to open the public hearing.

Public hearing open. No comments.

**MOTION:** Councilmember Mitchell moved to close the public hearing. Councilmember Arnold seconded the motion. All voted in favor to close the public hearing.

**b. Consideration of Resolution 2017-13, adoption of the Final Riverdale City Budget for fiscal year 2017-2018.**

There were no additional comments regarding this item.

**MOTION:** Councilmember Arnold moved to approve Resolution 2017-13, adoption of the Final Riverdale City Budget for fiscal year 2017-2018, with the amendment to include the recycling fees. Councilmember Ellis seconded the motion.

There was no discussion regarding this motion.

**ROLL CALL VOTE:** Councilmembers Mitchell, Arnold, Hansen, Griffiths and Ellis all voted in favor of approving Resolution 2017-13.

**H. Discretionary Items**

Councilmember Hansen asked for an update regarding bus stops throughout Riverdale City. Mr. Worthen explained the various bus stops are in progress. Concrete has been poured for the bus stop located near the Lions Centennial Park, with the shelter being built. The west bound bus stop across the street from the Lions Centennial Park, is in progress. The bus stop near the Graywhale business is in progress, and in negotiation with UDOT (Utah Department of Transportation). The anticipated bus stop near the Maverik store is under negotiation with the property owners, the Cutrubus family.

Councilmember Mitchell expressed appreciation to the City Administration and City Staff for addressing concerns of residents as noted on the City and Residents social media page. There was a brief discussion regarding the City Facebook page with an emphasis on information available to the public.

Mr. Worthen publicly thanked the department heads for all their efforts in assembling the final budget.

Councilmember Ellis asked for an update regarding the Lions Centennial Park. Mr. Douglas explained the fence post was recently placed, and a concrete pad for the picnic table and drinking fountain was added. He anticipated the shelter and sprinklers being added the following week.

There was a discussion regarding the Coleman Property in relation to the Geotechnical study and the data collected to help determine future storm water design and road design.

Councilmember Arnold asked if the public works department could mow the grass on the corner of Johny's Dairy near the road and the walking trail.

There was a discussion regarding code enforcement and Riverdale's City's approach to ordinance violations. It was noted the approach was both complaint based, and anything the Code Enforcement Officer could see visually as he drove throughout the city. Councilmember Arnold emphasized the importance of setting consistent standards for the code enforcement officer when addressing ordinance violations. Councilmember Arnold expressed he did not want code enforcement to only be complaint based. Mr. Worthen discussed the code enforcement process and stated he would increase efforts in following up with complaints.

**I. Adjournment.**

**MOTION:** Having no further business to discuss, Councilmember Ellis made a motion to adjourn. The motion was seconded by Councilmember Mitchell; all voted in favor. The meeting was adjourned at 7:22 p.m.

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Norm Searle, Mayor

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Jackie Manning, City Recorder

**Date Approved: July 5, 2017**