

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, June 19, 2018, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Alan Arnold, Councilmember
Cody Hansen, Councilmember
Bart Stevens, Councilmember

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Cody Cardon, Business Administrator
Rich Taylor, Community Services Director
Mike Eggett, Community Development Director
Shawn Douglas, Public Works Director
Scott Brenkman, Police Chief
Jared Sholly, Fire Chief
Jackie Manning, City Recorder

Visitors: Lori Fleming David Leahy Mercedes Garcia
Nohel Ezrciz Becky Meehan

There were members of the audience present that did not sign in.

A. Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Councilmembers and all members of the public.

B. Pledge of Allegiance

Mayor Searle invited David Leahy, a retired Airforce Master Sergeant, to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Public Comment

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment.

Mercedes Garcia, a Riverdale resident, stated she lives on Parker Drive near the freeway. She expressed concern regarding the street lights along Parker Drive and explained there is a 3 block gap in street lights in between the nearest park and her home, which makes this area dark when walking at night. She noted it would be nice to have an additional street light in between that 3 block radius.

Ms. Garcia expressed a second concern regarding the landscaping near the freeway wall. She asked if additional landscaping plans were an option, in lieu of the current plan which appears to be weed maintenance only. Mayor Searle thanked Ms. Garcia for her comments and explained the land next to the freeway sound wall is owned by the Utah Department of Transportation (UDOT) and as such any changes regarding that land would be up to that department.

Police Chief, Scott Brenkman, stated he spoke to his department regarding the City Administrator after the previous City Council meeting. He discussed the high moral of his employees and noted Rodger Worthen, the City Administrator, is a big proponent of building positive morale for all city employees. He noted the caring attitude he has witnessed from Mr. Worthen, for employees overall well-being. Chief Brenkman discussed Mr. Worthen's hard working example in working shoulder to shoulder with employees, such as the recent Veterans Memorial clean up. Chief Brenkman discussed Mr. Worthen's leadership skills and noted his appreciation that Mr. Worthen does not micromanage department heads, but will always offer direction and guidance when he feels it is necessary. He stated he hopes to continue to have Mr. Worthen as the City Administrator for Riverdale City. He felt by not having Mr. Worthen as the City Administrator, it would have a negative impact on the overall moral of the city employees.

Fire Chief, Jared Sholly, echoed the comments made by the police chief. He expressed appreciation to Mr. Worthen in allowing him to make some changes in the fire department to build teamwork and unity, resulting in positive moral. He discussed the leadership skills of Mr. Worthen which entailed a wealth of knowledge and advice.

Becky Meehan, a landowner in Riverdale, discussed the mosquito abatement past involvement in spraying areas to help reduce the West Nile Virus by controlling mosquito populations. She asked if the mosquito abatement are still spraying heavily populated mosquito areas. Councilmember Ellis serves on the mosquito abatement board and stated he will forward Ms. Meehan's concerns to the board. Shawn Douglas, the Public Works Director, noted the limited road access in Ms. Meehan's property area, due to the landslide. They may not have sprayed due to the limited access.

City Recorder, Jackie Manning, discussed the caring nature of Mr. Worthen. She discussed the strong leadership skills of Mr. Worthen, such as his wealth of knowledge, and his constant encouragement and guidance that he offers to city staff. Ms. Manning stated Mr. Worthen is a great boss and she enjoys working for him.

Public Works Director, Shawn Douglas, stated he felt all departments would echo the comments expressed by the staff members that have spoken regarding Mr. Worthen. He noted how caring Mr. Worthen was and explained on more than one occasion Mr. Worthen has teared up from concern while discussing Riverdale City and resident's concerns. He felt Mr. Worthen was good for city staff and residents.

E. Presentations and Reports

1. Mayors Report

Mayor Searle read a letter regarding the Golden Spike rail trail celebration. The Riverdale Band participated during the Golden Spike Celebration and the letter expressed appreciation for the band member's musical talents.

2. City Administration Report

Mr. Worthen summarized the administration report which outlines staff anniversaries, full time employee allocation, community development (i.e. new businesses coming into the community or existing business remodels), individual staff monthly progress reports, and the condition of the treasury. Mr. Worthen highlighted the staff report from the fire department and noted their hard work and the difficult situations they have to face.

Mr. Worthen discussed the full time employee (fte) allocation and noted the recent retirement of executive assistant, Lynette Limburg, who will not be replaced at this time. Her duties were dispersed between various staff members.

3. Landslide Update

Mr. Worthen explained there is continue monitoring of the landslide.

June 7, 2018 – The City received notice from one of the evacuated homeowners, stating the homeowner does not want the Division of Natural Resources to access their property. It was noted the Division of Natural Resources was accessing the property for the purpose of monitoring the landslide, but has agreed to respect homeowner's request. As such, no additional data will be available for this specific property.

June 12, 2018 – There was a staff discussion regarding permanent fencing options along 600 West.

June 19, 2018- One of the evacuated homeowners requested to have a copy of the letter regarding the safety of the structure of their home, which City Attorney, Steve Brooks emailed to them.

It was noted a resident who lives in the landslide area has been taking pictures of the landslide progression and those pictures are available on the Utah Geological Survey (UGS) website. A link to the UGS website is available on the Riverdale City website. There will be another drone flying over the landslide area in the near future. [UGS Website: geodata.geology.utah.gov]

There was a brief discussion regarding the fourth house that was issued a mandatory evacuation, as outlined in the prior City Council meeting landslide update.

F. Consent Items

1. Consideration to approve the City Council meeting minutes from the June 5, 2018 regular and work session meetings.

Mayor Searle invited any corrections or comments regarding the above referenced meeting minutes and there were no changes requested.

MOTION: Councilmember Mitchell moved to approve the consent items as proposed. Councilmember Ellis seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor of the motion.

G. Action Items

1. Consideration of Resolution 2018-13, a new online PTIF (Public Treasurers Investment Fund) account management platform enabling authorized individuals to more easily manage PTIF accounts.

Cody Cardon, the Business Administrator, summarized the executive summary during the work session meeting which explained:

The City utilizes the Utah Public Treasurers Investment Fund (PTIF) to invest funds that are not needed right away. As a new requirement from the office of the Utah State Treasurer, the City needs to adopt this resolution to prepare for the PTIF's new online account management platform. There were no questions regarding this item.

MOTION: Councilmember Arnold moved to approve Resolution 2018-13, a new online PTIF (Public Treasurers Investment Fund) account management platform enabling authorized individuals to more easily manage PTIF accounts. Councilmember Mitchell seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Hansen, Stevens, Ellis, Mitchell and Arnold all voted in favor of the motion.

2. a. Public Hearing: to receive and consider comment(s) regarding proposed amendments to the Riverdale City Code: Human Resources Manual (Referred to in 1-7-1), 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Salary of the Justice Court Judge.

Mr. Worthen summarized the executive summary which explained:

A public hearing has been set for June 19, 2018 to receive and consider public comment regarding proposed amendments to the Riverdale City Employees Classification/Compensation Plan (referred to in RCC 1-7-1) concerning employee step and grade schedule, 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Justice Court Judge.

The salaries for the Mayor, City Council, Judge and staff are outlined in the Ordinance and attachments.

MOTION: Councilmember Ellis moved to open the public hearing. Councilmember Arnold seconded the motion; all voted in favor of the motion.

There were no comments made during the public hearing.

MOTION: Councilmember Arnold moved to close the public hearing. Councilmember Mitchell seconded the motion; all voted in favor of the motion.

b. Consideration of Ordinance 899, amendments to the Riverdale City Code: Human Resources Manual (Referred to in 1-7-1), 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Salary of the Justice Court Judge.

Councilmember Hansen opened the discussion regarding not accepting a raise for the City Council this year. There was a consensus among the City Councilmembers to not accept the raise for themselves this year. Councilmember Arnold asked for the City Councilmembers to consider the impact not accepting a raise could have on future City Councilmembers, by not keeping pace with salaries. It was noted that as where good salaries tend to attract more qualified applicants, the majority of the City Council still did not feel a raise was needed for the City Council this year.

MOTION: Councilmember Hansen moved to approve Ordinance 899, amendments to the Riverdale City Code: Human Resources Manual (Referred to in 1-7-1), and 1-7F-6 Salary of the Justice Court Judge, with the change that the City Councilmembers and Mayor forgo their raise this year. Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Stevens, Ellis, Mitchell, Arnold and Hansen all voted in favor of the motion.

3. a. Public Hearing: to receive and consider comments regarding proposed amendments to the Riverdale City Budget for fiscal year 2017-2018.

Mr. Cardon summarized the executive summary which explained:

With the City's fiscal year end approaching the financial statements and budget has been reviewed for possible amendments. Several potential amendments have been identified in different funds and departments. These amendments are summarized in the attached exhibit B for your consideration.

More information is available in the packet with the attached summary of proposed budget amendments and explanations.

Mayor Searle asked if the concrete improvements to the Veteran's Memorial were included in this fiscal year's budget. Mr. Cardon explained it would be included in the next fiscal year 2018-2019 budget.

MOTION: Councilmember Mitchell moved to open the public hearing. Councilmember Hansen seconded the motion; all voted in favor.

There were no comments made during the public hearing.

MOTION: Councilmember Ellis moved to close the public hearing. Councilmember Arnold seconded the motion; all voted in favor.

b. Consideration of Resolution 2018-14, proposed amendments to the Riverdale City Budget for fiscal year 2017-2018.

There were no additional questions regarding this item.

MOTION: Councilmember Arnold moved to approve Resolution 2018-14, proposed amendments to the Riverdale City Budget for fiscal year 2017-2018. Councilmember Hansen seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Ellis, Mitchell, Arnold, Hansen and Stevens all voted in favor of the motion.

4. Consideration of Resolution 2018-15, adoption of the Certified Tax Rate for fiscal year 2018-2019, as established by Weber County.

Mr. Cardon summarized the executive summary which explained:

The certified tax rate is established by the Weber County Auditor. He asked the Council to consider approving the new rate of 0.001024.

MOTION: Councilmember Arnold moved to approve Resolution 2018-15, adoption of the Certified Tax Rate for fiscal year 2018-2019, as established by Weber County. Councilmember Mitchell seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Mitchell, Arnold, Hansen, Stevens and Ellis all voted in favor of the motion.

5. a. Public Hearing: to receive and consider comment(s) regarding adoption of the Final Riverdale City Budget for fiscal year 2018-2019.

Mr. Cardon summarized the executive summary and noted the changes since the tentative budget. The executive summary explained:

The City will hold a public hearing on June 19, 2018 to receive and consider public comment on the budget for fiscal year 2018-2019 as the final budget as amended for all funds.

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Please see the attached proposed final budget documents including a summary of changes from Strategic Planning held on May 12, 2018 presented as Attachment "A". Mr. Cardon discussed the most recent adjustments to the final budget.

There was a brief discussion regarding the budgeted item of \$100,000 out of the capital projects fund to review various areas within the city which are in need of landscaping improvements. It was noted there was a consensus during Strategic Planning Meeting for this specified amount and fund use.

MOTION: Councilmember Arnold moved to open the public hearing. Councilmember Stevens seconded the motion; all voted in favor of the motion.

There were no comments made during the public hearing.

MOTION: Councilmember Mitchell moved to close the public hearing. Councilmember Ellis seconded the motion; all voted in favor of the motion.

b. Consideration of Resolution 2018-16, adoption of the Final Riverdale City Budget for fiscal year 2018-2019.

There was no additional discussion regarding this item.

MOTION: Councilmember Ellis moved to approve Resolution 2018-16, adoption of the Final Riverdale City Budget for fiscal year 2018-2019. Councilmember Arnold seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Arnold, Hansen, Stevens, Ellis and Mitchell all voted in favor of the motion.

6. Executive Session (City Council Conference Room) Consideration of adjournment into a Closed Executive Session for the purpose of discussing the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a)

City Attorney, Steve Brooks, asked that the executive session include the reason of Utah Code 52-4-205(1)(a)(iii) strategy sessions to discuss pending or reasonably imminent litigation.

MOTION: Councilmember Arnold moved to adjourn into the Executive Session (City Council Conference Room) Consideration of adjournment into a Closed Executive Session for the purpose of discussing the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) and Utah Code 52-4-205(1)(a)(iii) strategy sessions to discuss pending or reasonably imminent litigation. Councilmember Hansen seconded the motion.

There was a brief discussion regarding who would be included in the closed executive session.

ROLL CALL VOTE: Councilmembers Hansen, Stevens, Mitchell and Arnold voted in favor of the motion. Councilmember Ellis voted in opposition of the motion. The motion carried with a majority vote.

Start Time: 6:54 p.m. End Time: 7:56 p.m.

MOTION: Councilmember Hansen moved to adjourn out of the closed executive session, Councilmember Ellis seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: Councilmembers Mitchell, Ellis, Arnold, Hansen and Stevens all voted in favor of the motion.

7. (Item tabled from 06/05/2018 City Council Meeting) Consideration of Resolution 2018-12, Renewing an Employment Contract for the Riverdale City Administrator.

Mayor Searle explained action item 7, consideration of Resolution 2018-12, renewing an Employment Contract for the Riverdale City Administrator, will remain tabled.

H. Discretionary Items

Councilmember Arnold expressed concern regarding the water usage by the developers of the Coleman Farm Subdivision. He asked if the City was paying for that water use. Mr. Douglas explained the City charges for the water use and explained the metering process.

Councilmember Ellis complimented the public works department for their work on the Lion Centennial Park. Councilmember Ellis complimented the police department regarding their involvement in preventing a burglary at his home.

There was a discussion relating to the bridge near Weber River which recently had been damaged by a fire. Mr. Douglas asked for a consensus from the Council regarding the immediate repairs for the bridge, as they have made arrangements with a company to provide materials at cost. There was a unanimous consensus from the City Council to move forward with the repairs of the bridge.

I. Adjournment.

MOTION: Having no further business to discuss, Councilmember Arnold made a motion to adjourn. The motion was seconded by Councilmember Mitchell; all voted in favor. The meeting was adjourned at 8:05 p.m.

Norm Searle, Mayor

Jackie Manning, City Recorder

Date Approved: July 3, 2018