Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, March 3, 2020, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:  
City Council:  
Norm Searle, Mayor  
Braden Mitchell, Councilmember  
Brent Ellis, Councilmember  
Alan Arnold, Councilmember  
Bart Stevens, Councilmember  
Steve Hilton, Councilmember

City Employees:  
Rodger Worthen, City Administrator  
Steve Brooks, City Attorney  
Shawn Douglas, Public Works  
Mike Eggett, Community Development  
Scott Brenkman, Police Chief  
Shalee Evans, City Recorder

Visitors:  
Suzette DeMar  
Dee Hansen – 6:23 p.m.

A. Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance

Mayor Searle invited Councilmember Arnold to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Public Comment

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment. There were no public comments made.

E. Presentations and Reports

1. Mayors Report

Mayor Searle noted that the third lunch with the Mayor is this Thursday at 12:00p.m. at the Riverdale City Fire Department and all Councilmembers are welcome. Mayor Searle also went over the Council Committee Assignments.

F. Consent Items

1. Consideration to approve the City Council meeting minutes from: February 18, 2020 City Council Work Session and Regular Session, February 15, 2020 Strategic Planning Meeting, and October 29, 2019 Joint Strategic Planning Meeting.

Mayor Searle invited any corrections or comments regarding the above referenced meeting minutes. There were no corrections or comments.

MOTION:  
Councilmember Mitchell moved to approve the meeting minutes. Councilmember Ellis seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor.

2. Consideration to ratify the Planning Commission Election results for the Chair and Vice Chair. (Proposed: Amy Ann Spiers, Chair; Robert Wingfield, Vice Chair)

Mike Eggett, Community Development, stated that every two years, Planning Commission is required to have an election for Chair and Vice Chair.
Mayor Searle invited discussion regarding the second action item. Councilmember Stevens asked if the members that were elected seemed happy to be in that position or if it was just taking the position by default. Mike Eggett noted that they both are very active on the Planning Commission and seem to be happy with their positions.

**MOTION:** Councilmember Hilton moved to ratify the Planning Commission Election results for the Chair and Vice Chair. Councilmember Ellis seconded the motion. All were in favor. There was no discussion regarding this motion.

**G. Action Items**

1. **Consideration of Resolution 2020-06, awarding a bid for the 2020 Ritter Drive Phase 2 Project to the low bidder Post Construction in the amount of $732,715.50, with the total budget not to exceed $805,987.05.**

Shawn Douglas went over the executive summary which explained, On February 26th we conducted a bid opening for our 2020 Ritter Drive Phase 2 project. There are numerous projects in the bid including the street project and storm drain piping. Post Construction was the low bidder in the amount of $732,715.50. Funding for these projects will be storm water fund, class c road funds, and local option funds. I would also ask for a contingency of 10% to cover any items that may come up during construction. The contingency would help keep the construction time lower and minimize traffic delays should any small changes arise. I would ask the council to approve the project at a not to exceed amount of $805,987.05. I would recommend approval.

Councilmember Ellis asked about the home demolition and what the progress was. Mr. Douglas stated that the resident is still in the home. Councilmember Arnold asked why the higher budget number was necessary. Mr. Douglas noted that the not to exceed amount is just ten percent of the total estimated.

**MOTION:** Councilmember Ellis moved to approve Resolution 2020-06, awarding a bid for the 2020 Ritter Drive Phase 2 Project to the low bidder Post Construction in the amount of $732,715.50, with the total budget not to exceed $805,987.05. Councilmember Mitchell seconded the motion.

**ROLL CALL VOTE:** All voted in favor.

**H. Discretionary Items**

Councilmember Stevens asked Chief Brenkman about the number of applicants the police department received for the open position. Chief Brenkman noted that the quantity is not as high as it used to be. But they received good candidates.

Mayor Searle congratulated Councilmember Stevens for retiring after 37 years with the military.

Steve Brooks, City Attorney, noted that the case the city had in front of the state records board came out in the city’s favor.

**I. Adjournment.**

**MOTION:** Having no further business to discuss, Councilmember Mitchell made a motion to adjourn. The motion was seconded by Councilmember Ellis; all voted in favor. The meeting was adjourned at 6:26pm.

Norm Searle, Mayor

Shalee Evans, City Recorder

Date Approved: 4/7/2020