

# **PRE-REGISTER your information online and get out of the office FASTER next time!!!**

## **Before the next time you register:**

- 1: Go online to [www.offenderwatchexpress.com](http://www.offenderwatchexpress.com)
- 2: Log in with your First and Last name, Date of Birth and Social Security number
- 3: Go through the screens completing each step with your required information
- 4: Report to your registering agency within three (3) business days to have an officer review your entry and sign your **UPDATED** registration form.

- Use of this pre-registration system is completely voluntary
- Use of this pre-registration system does **NOT** mean you have registered. After the pre-registering process, you **MUST** report in person to your local registering agency to **COMPLETE** the registration process. Vehicle, Employment, Education or Residence changes **MUST** be reported within 3 business days of the change
- Please be sure to bring a photo ID with you
- If you fail to report in person, you will be listed as non-compliant and subject to criminal penalties. Failure to register is a crime under Utah Law
- If you are on probation or parole and have a condition prohibiting you from internet access, you may not use this system to pre-register

**5: When you arrive at your registering agency after completing this Pre-Registration process, you MUST let the registering agency know you have completed this on line process. Your data will NOT automatically update the system. Please be sure and review each update you have made on your registration form before you sign and date the paperwork.**